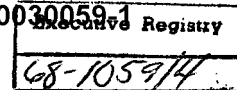


~~CONFIDENTIAL~~

18 July 1968

DD/S 68-3837

Personnel 17

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Report on the Retirement Information Seminar

1. This memorandum is for your information only.

2. The Agency's first Retirement Information Seminar was held in the Headquarters Auditorium, 25 through 29 March 1968. Although designed as the introductory seminar to the five-year retirement planning and counseling program, it was presented at this time primarily to assist those retiring in 1968. There was a five day attendance of 1579 persons, including career service representatives and personnel officers.

3. The week of sessions was designed to demonstrate the need for retirement planning, to encourage a self evaluation of attitudes and intentions toward retirement, and to assist by providing concrete information in fields of concern to retirees. Seminar speakers covered financial and estate planning, health, housing, legal and tax matters, second careers, conditions of civil service and Agency retirements, and social security.

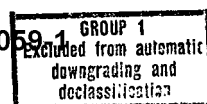
4. The profit to the participants in the Retirement Information Seminar was great. Responses on the unsigned critique sheets time and again pointed up the value of the information received. The seminar focused the attention of Agency employees on the Agency's concern for their welfare, it demonstrated that the Retirement Counseling and Placement Staff is available and able to assist in retirement planning and in fulfilling retirement needs, and it provided pertinent facts and information to those facing imminent retirement. One of the main benefits to those attending was the stimulation of thought and logic in psychologically conditioning the employee to accept and be ready for retirement.

5. The Agency too has gained through this seminar as a demonstration of an improved management/employee relationship. There is no doubt that the March seminar was a highly successful first run. Its continuance as an effective instrument of Agency policy is fully justified.



25X1

Chief, Retirement Counseling and Placement Staff

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SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM					
UNCLASSIFIED		CONFIDENTIAL		SECRET	
OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS	DATE	INITIALS		
1	Deputy Director for Support		<i>[Signature]</i>		
2	Director of Personnel				
3					
4					
5					
6					
ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	

Remarks:

If this report is to be submitted at all, why was it not submitted on or about 1 April. To review a report dated 18 July about a seminar which took place in March doesn't do much to boost your stock with O-DCI.

[Signature]
LKW

FOLD HERE TO RETURN TO SENDER	
FROM: NAME, ADDRESS AND PHONE NO.	DATE
Executive Director - Comptroller	26 Jul 68